



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

ADARSH COLLEGE, RAJDHANWAR

**GANGAPUR, RAJDHANWAR, GIRIDIH
825412**

www.adarshcollegerdn.org

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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Adarsh College, Rajdhanwar is a premier institution for Co- education at Rajdhanwar, Giridih District in the State of Jharkhand. It is a Constituent College of Vinoba Bhave University, Hazaribag. It was founded in the year 1973 with an aim to impart higher education to the rural students. The dreams of the poor students who are deprived of higher education have been translated into reality by this glorious institution. Our College caters to the academic and professional needs of boys & girls not only from Rajdhanwar but also from adjoining rural areas and adjacent districts. This College is registered under societies registration act- and is also registered under section 2f of UGC, a regulating body under MHRD Govt. of India. The college has earned the reputation of being one of the leading multi-disciplinary institutions in the state in a very short span of time. The college imparts quality educations in all the three faculties ie, Arts, Science and Commerce up to degree level and also up to post graduation level in some subjects such as Political Science, Economics and Hindi. The proposal for PG teaching in History, English and Commerce has recently been sent to the affiliating University for its approval.

Vision

Adarsh College Rajdhanwar was inaugurated with a clear vision that it would pursue excellence and provide higher education to the people of this rural and economically backward area. The college sensitizes its students on gender and environmental issues through its curriculum celebrating national and international days organizing awareness/ through seminars, symposium, drama, quiz competition etc. The visions of this institution are as follows:

- To be recognized as a premier institute that practises quality education, providing a vibrant environment for the holistic development of students.
- Enriching the capacity of Students to learn and lead with integrity and wisdom.
- Installing human values and a sense of responsibility towards the society.
- To cater to the educational needs of the area and mould the students into responsible citizens of the country.
- To modernize the society through tool of education.
- To promote synthesis of knowledge with special emphasis on unity of scientific and spiritual pursuits to revitalize our country's rich heritage.

Mission

- To empower students through proper education
- To develop temperament, outlook & scientific thinking among students.
- To impart higher education in all sections of the society irrespective of caste, class, sex, colour and creed.
- To ensure all round development of students through their personality development.
- To improve the infra structural facilities – Physical as well as Academic.
- To create conducive environment for creativity, rationality and academic excellence.

- To support physically challenged (PC) students and the students from underprivileged sections on priority basis.
- To rehabilitate the students of displaced area.
- To promote higher standards of excellence in teaching and research
- To promote the ethics of Higher Education for empowerment of rural youth and neighbouring areas
- To make education an instrument of the entire being, so that they can contribute to overall growth and progress of society, nation and mankind at large.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- The college is equipped with total land area of 9.47 acres.
- The college maintains strict discipline.
- The college has Ragging-free atmosphere.
- Choice based credit system (CBCS) is followed in all programmes.
- The college has been organizing seminars under “**Punit Roy Memorial lecture series**” every month.
- The College plays a vital role in promoting extra-curricular activities like Cultural Activities, NSS, yoga camp and Youth Festival etc.
- The college provides Remedial classes for slow learners.
- Various functioning Cells include Career Counselling Cell, Grievance redressal Cell, cultural cell, placement cell, women cell, skill development cell etc.
- The college has modern digital library.
- It caters to the educational needs of the local population especially those coming from rural background.
- Majority of the faculty members have been awarded with Ph.D. degrees.
- The college is a leader in extracurricular activities like Cultural Activities, NSS.
- The college has a dedicated teaching and non teaching staff who manages the institution against all odds.

Institutional Weakness

- Lack of classroom facilities.
- Limited flexibility and opportunity in the curriculum design and development.
- The student teacher ratio is quite high and non-conducive and there is a need for immediate recruitment of teaching and non-teaching staffs.
- There is need for more vocational courses and better placement opportunities for college.
- The college needs more autonomy and financial support in order to develop with good pace

Institutional Opportunity

Ample scope for starting more technical/ vocational courses are there in the college so as to make it a better centre of learning

- There is an opportunity for collaboration with neighbouring institutions/ organisations.
 - Opportunities in the field of sports and other extra co curricular activities as the college has won several laurels in such areas.
 - There are ample opportunities to incorporate ICT and e-learning, vocational and other professional courses, and other modern methods of education.
 - Construction of sports complex
-
- Involvement in social Extension activities/services.

Institutional Challenge

- Student- teacher ratio is too high
- Lack of teaching and non-teaching staffs
- Lack of MIS
- Sustainable fund as smooth running of Institution
- Enhancing research facilities
- Branding of college

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college has adopted effective curricular delivery system to bring it in practice.

Lecture plan and work plan are prepared and displayed in the beginning of each session. The students are also encouraged for feedback classes and interactive session keeping in the view of master routine. Dr. Kanhaiya Prasad Roy, H.O.D., Department of Economics, is the member of senate of the affiliating University and he uses to take active part in the meeting organized from time to time. Hundred percent of the program has been covered by the Choice Based Credit System (CBCS). A paper entitled EVS (Environmental Science) has been made compulsory for all degree students irrespective of their stream via Arts, Science & Commerce. The college organizes NSS camp regularly and legal awareness is also aroused for the students. Our affiliating University, Vinoba Bhave University has notified the implementation of New Education Policy and we are also preparing our institution for the same. The related and relevant questionnaire give the complete look about the curricular aspects.

Teaching-learning and Evaluation

The college has effective teaching learning and evaluation system. Teaching is provided keeping in the view the fact that students learn it easily. Evaluation is an integral part of the teaching. as the CBCS system makes it compulsory for the each students to undergo internal examination for 20 marks in each paper in undergraduate courses [U.G] and 30 marks in post graduate [P.G.] courses.

Students are assessed in accordance with their performance in the class and they are categorized as slow and

advance learners. The needy students are given individual guidance by the faculties of the college. To provide platform for effective interactive debate, group discussion and seminar are also organize from time to time. Much importance in teaching learning process is laid to provide quality education to the pupil living in the rural areas. IQAC undertakes regular monitoring for the quality enrichment plan of the college. Planning and evaluation board is in existence. Before the beginning of the each academic session ,Academic calendar is prepared for the teachers and students so that teachers and students could get prior information about the commencement of the session, admission process, number of working days, holidays and tentative dates for internal as well University examination. Each department prepares lecture plan for delivering lectures by every teacher. Emphasis in gain to slow learners by organising remedial classes and chamber consultancy.

Research, Innovations and Extension

The college believes in the motto-‘Learning leads to Excellence’, and accordingly research , innovation and extension program are mobilized to meet the motto. The institution has taken various initiatives for the transfer of knowledge to the students. Measures have been taken to enhance the social and economic relevance of the course. Teaching of AECC and SEC [skill enhancement course]have been introduced for the development of skill among students .The N.S.S. unit of the College is in function under the guidance of N.S.S. Program officer.

The volunteers of the NSS take steps to the spread awareness among people of the adjacent areas about H.I.V. Aids ,Health check-up and family welfare programs and plantation of the trees under extension activities. “ KNOW THE PEOPLE, KNOW YOUR COUNTRY” slogan is also adopted.

Infrastructure and Learning Resources

The College provide the following facilities to cater to the learning efficiency of the teachers and the students.

1. Computer with internet facility.
2. Multimedia projector in seminar and other lecture.
- 3.Smart classrooms.
- 4.ICT labs.
5. Lecture theatre.

The college has a spacious playground for both indoor and outdoor games. We have badminton court and volleyball court. Adequate facilities have been provided for the students to take part in games, sports and other cultural activities.

The college makes provision for the overall development of the students and the teachers.

The college has a well equipped library with the collection of large number of books for the use of the students, the staff and the teachers. We have number of computers including wi-fi facility for the use of the students and the teachers.

Student Support and Progression

A Considerable number of students have been allowed to pursue higher education and some of them have also qualified for the National as well as state level Examination. The college has students counselling committee consisting of five members. The students union election is held each year for the post of – President, Vice-President, Secretary and Joint Secretary. The student union has separate account with operation of President and Secretary. The funding is made by student union .RS 20 per student per annum is donated for the purpose. There is also Alumni association in the college. The Alumni of the college contributes to the all-round development of the college in many ways. Alumni include media personnel, government officers, lawyers ,doctors ,professors ,social activist etc. Luckily the ex-principal Dr. Sukdeo Singh [Retd.] has been the alumni of this college. I.Q.A.C. takes perennial and positive steps to bring out coordination among the alumni. In recent past there was Alumni meet in the college in which many alumni took active part for the betterment of the college.

Governance, Leadership and Management

The vision of the college is ‘village empowerment’ by improving quality education and overall development in to our motto “Learning leads excellence”. We aim at making good citizen with knowledge and skill. The college believes in an integrated and personalized education of the young man and women so as to prepare intellectually, socially committed, morally upright and rationally dedicated community to be harmonized in the service of nation today and tomorrow. The Principal Is not only academic head but also has the administrative control over the teachers and the staff members. From time to time, he delegates power to difference committees as the process of decentralization. To make the administrative and finance work in systematic and transparent way. Some statutory bodies such as IQAC has been formed to cope with academic and administrative development activities.

Institutional Values and Best Practices

Eco-friendly Campus- The college being situated in lush-green atmosphere naturally makes the campus eco-friendly. In the college campus there are some species of medicinal plants such as Sandalwood (santalum album), Tulsi, Giloy, Neem (azadirachpa indica), Ashok (saraca asoca), Amla, Peepal (ficus religiosa). We pay particular attention for the preservation of above mentioned medicinal plants already available in the college campus. The night-guard is strictly warned for this. The college has big boundary and it protects them from woodcutters. Since the college is far from the populous area, so the eco-friendly environment remains well maintained. The students, the staff members and the teachers- all work in the eco-friendly environment. We are proceeding ahead to make the campus more eco-friendly and pollution free. We have enough scope for the preservation and conservation of eco-friendly campus.

Chamber Consultancy Hour- We have fixed chamber consultancy hour as a tool of improvement for the slow-learners. Students desirous of consulting the faculty members are encouraged. They go to the chamber of the concerned faculties without hesitation and their doubts are made clear after proper interaction. For students as well as the teachers, there is the compulsion of regular library visit. Our library has a considerable stock of course books along with the reference books. So the teachers and the taughts are naturally benefitted by this practice. A register is well maintained in which the teachers and the students mention their time when they come in and go out. It will not be out of place to mention here that reading books serve for delight, for

ornament and for ability. They delight a person when he is alone, beautifies his speech in company and help him to pass judgements. Hence some books are to be tasted, others to be swallowed and some few to be chewed and digested. We keep this idea of Frances Bacon always in our minds when we happen to be in the library and this is undoubtedly one of our best practices.

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	ADARSH COLLEGE, RAJDHANWAR
Address	Gangapur, Rajdhanwar, Giridih
City	Gangapur Rajdhanwar
State	Jharkhand
Pin	825412
Website	www.adarshcollegerdn.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Bimal Kumar Mishra	06554-235910	9801163263	-	acollegerdn@gmail.com
IQAC / CIQA coordinator	Yugal Kishor Roy	91-9279383803	9279383803	-	ykroy1962@gmail.com

Status of the Institution	
Institution Status	Constituent

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Jharkhand	Vinoba Bhave University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	15-10-1990	View Document
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Gangapur, Rajdhanwar, Giridih	Rural	9.47	2686.15

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Hindi	36	Intermediate or equivalent	English,Hindi	350	321
UG	BA,English	36	Intermediate or equivalent	English	128	127
UG	BA,Urdu	36	Intermediate or equivalent	English,Hindi	80	3
UG	BA,Geography	36	Intermediate or equivalent	English,Hindi	200	141
UG	BA,Political Science	36	Intermediate or equivalent	English,Hindi	300	216
UG	BA,History	36	Intermediate or equivalent	English,Hindi	350	279
UG	BA,Economics	36	Intermediate or equivalent	English,Hindi	128	69
UG	BA,Philosophy	36	Intermediate or equivalent	English,Hindi	80	21
UG	BA,Sanskrit	36	Intermediate or equivalent	English,Hindi	80	0
UG	BSc,Chemistry	36	Intermediate or equivalent	English,Hindi	32	8
UG	BSc,Mathematics	36	Intermediate or equivalent	English,Hindi	80	27
UG	BSc,Physics	36	Intermediate or equivalent	English,Hindi	64	9
UG	BSc,Zoology	36	Intermediate or equivalent	English,Hindi	64	35
UG	BSc,Botany	36	Intermediate or equivalent	English,Hindi	32	2
UG	BSc,Geology	36	Intermediate or equivalent	English,Hindi	64	0
UG	BA,Ba General	36	Intermediate or equivalent	English,Hindi	80	15

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UG	BCom,B Com General	36	Intermediate or equivalent	English,Hindi	80	0
UG	BSc,B Sc General	36	Intermediate or equivalent	English,Hindi	80	0
UG	BCom,B Com Hons	36	Intermediate or equivalent	English,Hindi	128	31
PG	MA,Hindi	24	Graduation	English,Hindi	80	80
PG	MA,Political Science	24	Graduation	English,Hindi	80	80
PG	MA,Economics	24	Graduation	English,Hindi	80	59

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				50			
Recruited	0	0	0	0	0	0	0	0	22	3	0	25
Yet to Recruit	0				0				25			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				68
Recruited	20	2	0	22
Yet to Recruit				46
Sanctioned by the Management/Society or Other Authorized Bodies				46
Recruited	14	1	0	15
Yet to Recruit				31

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/M CH	1	0	0	0	0	0	0	0	0	1
Ph.D.	0	0	0	0	0	0	8	2	0	10
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	4	0	0	4
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	0	0	2
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	7	1	0	8
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	655	2	0	0	657
	Female	647	0	0	0	647
	Others	0	0	0	0	0
PG	Male	107	0	0	0	107
	Female	122	2	0	0	124
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	136	142	141	214
	Female	99	119	121	159
	Others	0	0	0	0
ST	Male	4	5	13	19
	Female	10	4	9	19
	Others	0	0	0	0
OBC	Male	787	738	826	914
	Female	770	801	906	964
	Others	0	0	0	0
General	Male	341	270	290	377
	Female	363	377	467	505
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		2510	2456	2773	3171

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The college offers 22 courses in faculty of sciences, humanities, social sciences, and commerce. The college has planned to start several degree/diploma/certificate vocational courses from the academic session 2023. The college has planned to strengthen it by adding departments in subjects as: Music, Indology, Art, Dance, Theatre, Education, Sports, Translation and Interpretation etc. Emphasis will be given on conceptual learning rather than rote learning, creativity and critical thinking and to implement these rigorous activities, regular faculty development programs and trainings will be organised.
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2. Academic bank of credits (ABC):	The college will shortly get itself registered in NAD. We have already applied online to get certain required documents which is needed for NAD.
3. Skill development:	The college is dedicated to open skill development and entrepreneurship cell from the academic year 2023. Currently, we had a MoU with a NGO for one year diploma course in computer applications. We are in a process of signing MoU with NGO's for the production, and marketing of sanitary napkin pads, and medicated mosquito net. We are also in touch with the Jharkhand Govt. skill development department to get a centre of skill development at our college and also with the Central University of Jharkhand, Ranchi for an awareness program and skill training program to our students.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The college has decided to introduce certain Indian language courses, very specifically tribal language courses KHORTHIA, MUNDARI from the academic session 2023. Also we are in a process of preserving books on ancient Indian knowledge system (IKS). College will actively engage itself for spreading the rich heritage of our country and traditional knowledge in the field of Arts and literature, Agriculture, Basic Sciences, Engineering & Technology, Architecture, Management, Economics, etc. to the students. Also stress will be given to the IKS internship program and to encourage and enthuse youth to take up deeper study of various topics related to IKS.
5. Focus on Outcome based education (OBE):	The main focus of Outcome-Based Education (OBE) is student-centric teaching and learning methodology in which the course delivery, assessment are planned to achieve stated objectives and outcomes. The college is dedicated to get it fully implemented and has already started working on Course Outcome (CO) , Programme Outcomes (POs) , Program Educational Objectives (PEOs) , Programme Specific Outcomes (PSO). We are fully committed to implement the 12 Graduate Attributes in Outcome Based Education. More emphasis will be given to focus on measuring student performance, i.e., outcomes at different levels. We are committed to achieve it by 2023.
6. Distance education/online education:	The college is ready for online education, and Open Distance Learning (ODL). For this we are preparing our self for experiential and activity-based learning.

Basic digital and physical infrastructure is planned and the requisition for the same is sent to the concerned authorities. We have planned to have a centre of IGNOU at our college. Faculty members are instructed to prepare online lecture notes and videos in a given time frame.

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Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
3171	2773	2456	2510	2609

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 35

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
28	24	25	26	17

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
42.01	3.93	16.82	12.52	65.60

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4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

The institute ensures effective curriculum delivery through a well-planned and documented process. We follow the curriculum prepared by our University. The curriculum for UG courses are prepared by syllabus committee formed by the university. CBCS has been introduced from the academic session 2015-2016. Teachers are requested to prepare their work schedule so that courses of study are covered well in time during session.

1. Lecture plan for each subject is prepared and displayed through respective department in the college notice board and also website.
2. Work plan is prepared and displayed at the beginning of the session.
3. Students are also encouraged to organise feedback classes and interactive sessions so that they get the maximum benefits of teaching.
4. The master time table has been prepared keeping in view the availability of classrooms.
5. We also try our best to minimize class dropouts and suspension by rescheduling class timing during various examinations.
6. Departmental councils have been made functional to take decision for the department with involvement of faculty members and students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years

Response: 0

File Description	Document
Institutional data in the prescribed format	View Document

1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years

Response: 0

1.2.2.1 Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

The college provide the following facilities to cater to the learning efficiency of the teachers and students-

1. Computer with Internet facilities.
2. Multimedia Projector in Seminars and other Lectures.
3. Smart classrooms.
4. ICT Lab.

The college has a well-equipped library with collection of large number of books. It has been digitalized with all modern facilities. The institution has taken following steps for Curriculum Enrichment –

1. A paper on Environmental Science has been made compulsory for all degree students irrespective of their discipline viz-arts, science and commerce.
2. The college N.S.S. wing is regularly organising camps as well as workshops and seminars on topics like ecological problems, Anti-dowry campaign, Female foeticide, gender discrimination, women

empowerment etc.

3. Legal awareness campaign is also organised by the college.

4. SC/ST Cell, Internal Complain Committee and Youth Club of the college take care of the students.

5. ICT Lab has been established to support the students in the process of digitalization.

6. An ultra-modern language lab has been installed for literary advancement among students.

7. Professional ethics for stake holders are well displayed at prominent places in the college to sensitize and keep them aware of their responsibilities.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 1.39

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 44

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)

Response: Yes

File Description	Document
Upload supporting document	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage				
Response: 64.15				
2.1.1.1 Number of students admitted year wise during last five years				
2021-22	2020-21	2019-20	2018-19	2017-18
1304	1114	959	1035	1119
2.1.1.2 Number of sanctioned seats year wise during last five years				
2021-22	2020-21	2019-20	2018-19	2017-18
2182	1760	1560	1560	1560
File Description	Document			
Upload supporting document	View Document			
Institutional data in the prescribed format	View Document			

2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the last five years (Exclusive of supernumerary seats)				
Response: 89.53				
2.1.2.1 Number of actual students admitted from the reserved categories year - wise during the last five years				
2021-22	2020-21	2019-20	2018-19	2017-18
937	817	927	780	780
2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years				

2021-22	2020-21	2019-20	2018-19	2017-18
1302	1046	809	764	816

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio (Data for the latest completed academic year)

Response: 113.25

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

Response:

The college follows the academic calendar of affiliating university. Academic calendar consists of all required information about beginning of new semester or session, examination schedule, vacation list etc.

The college follows all guidelines of affiliating university for the qualitative teaching learning process.

The college adopted following steps for the teaching learning process.

1. Before the starting of new session/ semester all department prepare class time table.
2. Information regarding various academic and other curricular activities is regularly displayed on the College website, and notice boards.
3. Internal exam is conducted in the mid of semester by the all departments .
4. **For experiential learning, the college has a modernized language lab** where there is active participation of the students for their oral skill development through a professional software installed in each system of the lab..
5. Teachers of this college participate in the internal as well external evaluation.
6. Practical examinations are conducted in -Geography , Physics and Chemistry, Zoology, Botany by the departments and the faculty members.
7. **The students of Geography have continuous field trips where they try to understand the basic concept and a participative learning of the course, and also helps them to adopt different methodologies to solve the complex real life problems.**
8. **Interactive classroom teaching with modern technology, that is, power point presentation is used by the teachers for clear visual understanding of the lecture, where the students actively**

participate through one-to-one communication.

9. The students get enough opportunity to present their ideas in the departmental seminar which not only increases their communication skills but also enhance their overall personality through participative learning.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years				
Response: 48				
2.4.1.1 Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:				
2021-22	2020-21	2019-20	2018-19	2017-18
50	50	50	50	50
File Description	Document			
Upload supporting document	View Document			

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)				
Response: 82.5				
2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years				
2021-22	2020-21	2019-20	2018-19	2017-18
22	21	20	21	15

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Our university Vinoba Bhave University, Hazaribagh has adopted CBCS pattern of education in both UG and PG level in 2015 and since this year system is continuously working. The three years' graduation degree (BA/B.Sc/B.Com) course the whole syllabus is divided in six semesters and in PG (2) years post-graduation the whole syllabus of a particular subject is divided in four semesters. Two type of examination are conducted in each semester (1) internal examination which is conducted at own college level (2) external examination which is conducted on centralised level at another college than its own college whose programme is fixed by the university.

In internal examination, the questions are asked to students within taught chapter of each subject paper. The internal examination is of 20% marks of the full marks of a subject concerned. If full marks of a subject paper are 100. Then the internal examination will be of 20 marks. This 20 marks is also distributed 15 and 5. A written exam is conducted at college level for 15 marks and 5 marks are given on the attendance of students.

The answer books of internal exam are evaluated by subject teachers. The evaluated answer books of internal examinations are presented before the students concerned and grievances, if any, are settled down in a specific time interval.

Scrutiny of external examinations are being performed by the University in a given time frame.

In external examination the question is asked to students within whole syllabus of a subject. The external examination is of 80% marks of the full marks of a paper,

which is conducted at another college centre whose programme is fixed by the university. The marks obtained by a student is the sum of his internal marks out of 20% and external marks out of 80% on that particular subject. A student has to obtain minimum 40% out of the full marks for minimum clearing a paper. If a student obtains less than 40% out of full marks he fails in that particular subject.

If a student does not pass in one or two paper (Max two) out of three (core, general elective, AECC or SEC), he is promoted to higher semester, but fail paper he has to clear in next year exam of that semester, only subject-wise pass and promoted students will go to higher semester.

If a student is failed in total subject, he cannot go to higher semester he remains in existing semester and he has to clear that semester in next year.

A student has to clear one to six semester in all subjects within maximum six years. If he is unable to complete whole six semesters in continuous six years, his registration in the university will be cancelled and after that he has to do new fresh registration.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

Response:

Yes, the college has clearly stated the learning outcomes in its mission and visions that teaching- learning method should be such that it contributes in the overall development of students. The college clearly states the objectives of imparting educations to faculties as well as students.

A. The program objectives, program outcome, course objective and course outcome for all courses and programs offered by our college is well displayed in the college website.

B. The lecture plans of all courses are well displayed in the college website where the students are able to know the planning of the course offered alongwith the description of the text books /reference books of their courses.

C. The teachers with their departmental colleagues rigorously analyses the coverage of their courses and they also discuss whether the objective of the course is fulfilled or not.

D. Departmental seminars are continuously organised to acheive the objective of the course offered.

E. Popular lecture series "Puneet Roy Memorial lecture" is being organised by each department for the overall learning of the courses.

The College assesses and examines the achievement levels of the learner on the basis of performance during classroom teachings, seminars, and workshops, internal as well as the university examinations, performance of the students is especially monitored by the faculty in their respective departments. The faculty in charge carefully monitors the regularity of attendance, participation in seminars and other activities and also the performance of students in internal tests.

Generally, college maintains the annual results of the students. The concerned departments analyze the annual result records and compares it with the previous year results. Such data is being used for future improvement and planning. The College has evolved its own teaching, learning and assessment strategies as mentioned below in order to facilitate achievement of intended learning outcomes and prevent barriers

in learning. Major quality enhancement measures have been undertaken in the teaching and learning process and have been modernized based on the requirement of curriculum and feedback from the students.

Following measures are employed to enhance learning outcomes-

- 1.The assignment works are given to the students to help in their academic progress.
- 2.The performance of the students is being monitored and assessed
- 3.Academic audit of faculty members is done by the University on the basis of self-appraisal proforma.
- 4.The academic activities are monitored and reviewed in HODs meetings and IQAC meetings.
- 5.At the end of each session results are analyzed by respective departments, who then do the needful to improve the standards.
- 6.The informations are also gathered in informal way from faculty member's self-appraisal forms and feedback given by the students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2 Pass percentage of Students during last five years

Response: 91.7

2.6.2.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
649	697	577	608	850

2.6.2.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
730	795	607	631	924

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process	
Response: 3.28	
File Description	Document
Upload database of all students on roll	View Document

NAAC

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description

Document

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

The college believes in the motto-‘Learning leads to Excellence’, and accordingly research, innovation and extension program are mobilized to meet the motto. The institution has taken various initiatives for the transfer of knowledge to the students. Measures have been taken to enhance the social and economic relevance of the course.

1. **There are total FOUR PATENTS awarded by Australian Government by the teaching member.**
2. To create an ecosystem for innovation, the institute is a member of National Innovation and startup policy (NISP) of Ministry of Eductaion, Govt. of India.
3. Teaching of AECC (Ability Enhancement Compusory Course) and SEC [skill enhancement course] have been introduced for the development of skill among students .

The N.S.S. unit of the College is in function under the guidance of N.S.S. Program officer. The volunteers of the NSS take steps to the spread awareness among people of the adjacent areas about H.I.V. / AIDS ,Health check-up and family welfare programs and plantation of the trees under extension activities. “ KNOW THE PEOPLE, KNOW YOUR COUNTRY” slogan is also adopted.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 18

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
5	2	4	0	7

File Description	Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals on UGC care list during the last five years

Response: 65.71

3.3.1.1 Number of research papers in the Journals notified on UGC CARE year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	5	3	6	7

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3.2 Number of books and chapters in edited volumes/books published and papers published in

national/ international conference proceedings per teacher during last five years**Response:** 77.14**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
4	5	3	7	8

File Description	Document
Institutional data in the prescribed format	View Document

3.4 Extension Activities**3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.****Response:**

The college plays a vital role in providing education with social responsibility. For the inclusive development of the marginalized section, the college organizes various program in surrounding areas.

1. College N.S.S. unit have adopted a village CHANDANIYA and frequently organizes camp in the neighboring village for improving the socio-economic condition of the weaker or marginalized section of the society. I
2. n the special campof NSS various awareness programs related to the gender equity, social harmony, nation's integrity digital awareness, health checkup camp, education for girls, cleanliness drive, plantation drive, blood donation camp etc. are organized.
3. Through the street play, volunteers of N.S.S. aware the local people about the Government's major initiatives such as – "BETI BACHAO BETI PADHAO CAMPAIGN", Fit India Movement, etc.
4. To promote the social harmony, the college organizes several programs such as run for unity, for the environmental protection it celebrates 'Van Mahatsov' every year.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies**Response:**

NA

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years**Response:** 23**3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
9	3	4	3	4

File Description**Document**

Institutional data in the prescribed format

[View Document](#)**3.5 Collaboration****3.5.1 Number of MoUs, collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research and other academic activities during the last five years:****Response:** 1**File Description****Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

Response:

Classes: Smart classes had been set up to close the gap in the achievement of learning outcomes. We have **two smart class rooms** with interactive smart boards.

Library: E-library focuses on reforming and revamping all respects of education structure including its regulation, to create a new system that is aligned with the aspirational goals of 21st century education. We have a **RFID library** with a separate room consisting of 5 computers where the students can access online books. Also there is a special reading room for physically disable students. Approximately 20,000 books are available in the library. It is also envisaged to strengthen and expand high-quality institution.

Language Lab: Similarly, to maintain the high quality of education language lab also fulfils the basic objectives of setting norms, standards and guidelines for the students' assessment and evaluation. We have a modernized language lab. consisting of 15+ 1 systems.

Gymnasium: Well-equipped gymnasium was established in recent past. This complex hall consists a high-tech device such as Dumbbell Set, Barebell set, Pull up frame and Bar, Treadmill. Stationary Bicycle, Rowing Machine, Fitness Ball and other accessories.

Laboratory: In the realm of practical courses, in order to promote crucial practical skills and give space for learning and creativity modern and scientific labs for all Science Departments has been set up. It consists so many latest and modern apparatus in these labs.

College Bus: One college bus is available for girls students.

Generator: Standard make generator.

Security and Maintenance: **Security Guards, 16 CCTV cameras.**

In this college, an administrative building along with other five block (building) are situated in grand premises, the **area is about 9.47 acres with 40 percent of the lands covered by trees and plants.**

Science labs is attached in the administrative building with account section. Total 08 Halls are situated in the building, such as Account Office, Principal Chamber, Chemistry Lab, **BCA Lab**, Language Lab, Physics Lab, Botany Lab and Zoology Lab.

We have a **first aid room** in which a lead Doctor visit regularly weekly. There is total 04 class rooms and a gymnasium hall with General office, and **e-cafe** in the Arts Block.

A **girls common room** with well-equipped furniture is a vital part of this institute.

A **girls' hostel** with 40 rooms was constructed recently in this premises.

Lastly **two major Hall- Smart classes room** is situated in library building.

Good internet facility is available.

Girls and Boys toilet complex are available in sufficient number.

College Canteen is recently rennovated.

FIVE Bore-wells are availble. **Three RO water system** is available.

Waste disposal (solid and liquid) pits 02 in number are available.

Some other development works are on progress with the linkage with corporate social responsibility.

Now our institute is at the cross-roads as it has to cater to the aspirations of young student. The energy of aspirational youth student and hunger for quality life gives the hope for a developed India.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

Response: 75.95

4.1.2.1 Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
40	1	14	0	52

File Description	Document
Institutional data in the prescribed format	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-

resources, amount spent on purchase of books, journals and per day usage of library**Response:**

The college library is housed in a separate building by the side of the administrative block. It caters to learning needs of the teachers as well as the students. The library is fully automated through Integrated Library Management System (ILMS). It has a stock of altogether 19444 books with some relevant magazines and periodicals.

It provides reading room facilities and borrowing facilities to the students and member of the staff and we also have the facility of e-library here. We have made certain rules for the smooth functioning of the library which are as follows-

1. The library remains open from 10:30 A.M. to 3:00 PM on all working days.
2. Students pursuing honors course are entitled to borrow two books at a time for 15 days.
3. The library membership remains valid till the students leave the college.
4. Books are issued and returned from 10:30 AM to 3:00 PM as per the schedule.
5. Students who return books later than the due date are liable to pay a fine Rs.1/ per day after due date.

The following are the details of the books used by students (in tabular form)

Year	Books borrowed
2017-2018	1137 Books
2018-2019	1003 Books
2019-2020	145 Books
2020-2021	595 Books
2021-2022	321 Books
Total	3201 Books

Teachers and the staff members.

Year	Books borrowed
2017-2018	73 Books
2018-2019	95 Books
2019-2020	64 Books
2020-2021	72 Books
2021-2022	50 Books
Total	354 Books

Total number of books borrowed by teachers, staff members and the students is 3555.

As regards the total expenditure on purchase of books and journals the following details may be viewed.

Year	Expenditure on the purchase of books	Expenditure on the Journals
2017-2018	Rs. 1189375/	Rs.53475/
2018-2019	Nil	Nil
2019-2020	Nil	Nil
2020-2021	Rs.149901/-	Nil
2021-2022	Nil till date	Nil till date

Thus the library is fully automated using Integrated Library Management System (ILMS) which provides automated tools for managing the library. Through this process, all daily works and services of the library are automated. Library automation is also used to automate OPAC, Digital libraries and something more.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Response:

The college has good facilities of IT for the use of students and staff. We have 79 computers including WI-FI facilities for the use of students and Staff. The institution has developed different administrative office like IQAC, Principal Office, Account Office, Section Office, Examination department, Computer Lab, and Language lab. The institution has developed for the improvement of IT facilities in the campus with the financial assistance from the Government. Use of ICT in Teaching-Learning Process makes teachers to Communicate with students in better and effective way.

The institution has rich IT facilities for the use of students and staff: -

1. Smart Class Rooms 2 (Two)
2. Free basic Computer Learning course for every students and staff.
3. Two Braodband Internet Connection, One with 100 Mbps and second 60 Mbps
4. No. of Computers- 79 (15 i-7, 01-i-5, Rest i-3) with 06 printers and 01 Xerox Machine.
5. Every computer with Antivirus Software.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 51.15

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 62

Other Upload Files	
1	View Document
2	View Document
3	View Document
4	View Document
5	View Document
6	View Document
7	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

Response: 25.55

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
4	1	15	12	4

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

NAAC

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

Response: 24.82

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1198	882	459	452	364

File Description	Document
Institutional data in the prescribed format	View Document

5.1.2 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: D. 1 of the above

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 0

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload supporting document	View Document

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 0.18

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	1	1	2

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
694	697	577	608	805

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 100

5.2.2.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	0	0	0

5.2.2.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	0	0	0

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 1

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	1	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 2.8

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
3	0	6	2	3

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The college organizes alumni meet from time to time for developing better relationship between the institution and the pass out students. In such meet the old students of the college are given a platform to express their views and to share their experiences.

1. On 22nd day of April 2022, we organized an alumni meet in the college premises. Alumni from different areas of work participated in the meet. Most of them were from academic fields yet some were industrialists and political leaders they all shared their views on the areas of their concern. They also threw light upon the past and present condition of the college.

2. They suggested for introduction of some new courses like B.Ed., M.A. in English, History and Geography, L.L.B, Mass communication, Mushroom cultivation. In their views some extracurricular / co-curricular activities such as Music and Dance course, indoor and outdoor games, boutique and stitching course may also be started. Physical activities should also be promoted by conducting yoga classes and

athletic meet. The campus should be Wi-Fi, classes should be smart and transaction system should be cashless. For providing placement to the deserving students Rojgar mela should be organized from time to time. In their opinion student's welfare cell, sports club and Arts and culture cell are also needed. They also opined to have bank facility, hostel facility for boys and girls and teacher's quarters in the college.

3. The college administration took their suggestions seriously and forwarded them to University for further necessary action.

4. Some alumni contributed towards proper water connectivity, electrical devices, and renovation of college gate with a donation amount around Rs.1 lakh.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Response:

The vision of the institution is empowerment of human being by imparting quality higher education and overall development in consonance with our motto 'learning leads to Excellence.' We aim at making our students good citizens with knowledge and skill and a degree of competence. The vision and mission of the college is the best indicator of our aims and objects.

1. Our institution believes in overall development of students through proper education – extension services, cultural activities, seminars etc. as the overall development is not possible only through imparting classroom teachings of the curriculum. Other than quality education, congenial atmosphere of the campus, social consciousness and sense of awareness are also essential to the students.

2. We are trying our best to do so through various Committees in the field such as Internal Complain Committee, SC/ST Cell, Youth Club, Environment Awareness Cell and Committee for legal literacy.

3. The college has a mission statement and goals which are in tune with the objectives of village empowerment through higher education and sensitizing them towards the emerging global, national and regional concerns. In this context we aim at an integral and personalized education of the young men and women so as to produce intellectually competent, socially committed, morally upright and nationally dedicated in the service of our country, today and tomorrow.

4. The administrative set up of the institute is in such a manner that the work is decentralized and almost all the employees of the college is involved in the overall development of the institute.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

Response:

1. The college has different committees for smooth running of the system adopting a transparent

mechanism.

2. Ethical policies for Principal, Teachers, nonteaching staffs, and students are framed and are effective which are strictly monitored.

3. For overall development of the institute, strategic plans are framed out in the general body and proposals are being sent to the University for further course of action.

4. College has an effective building committee which looks after the renovation of buildings/new constructions etc.

5. The college has a Controller of examinations, Deputy Controller of examinations, Bursar who assists the Principal in the administrative functioning of the system.

6. Service books of all the employees of the college are regularly updated from time to time.

7. The system is decentralized and responsibilities are given to the employees for constructive outputs.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2.2 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Upload supporting document	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

Response:

The college is the recommending authority for welfare schemes as recommended and approved by the university. It is the university which implements all such welfare schemes for the teachers and non-

teaching staff of the college. The University appoints the wards on compassionate ground to the next of the kin members of the staff who die during his/her service period, in harness.

1. All total 07 staff have been appointed and are working in the college under this scheme.
2. The college organizes medical health check-up for teaching and non-teaching staff with the help of District Civil Surgeon.
3. The college has a **FIRST-AID ROOM** for emergency checkup of college fraternity which is equipped with BP instrument, glucometer, haemoglobin measurement, weighing machine, wheel chair, first aid box, sanitary napkin pads,
3. The college also organizes Blood Checkup Camp with the help of the N.S.S. Unit.
4. Apart from this, professional development and administrative training programs are organized by the institution for teaching and non-teaching staff.
5. A number of teachers of the college have attended professional development programs, viz, – orientation program, Refresher Course, Short-term course and Faculty Development Programs.

For detailed information regarding this, documents may be viewed-

File Description	Document
Upload Additional information	View Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Response: 31.4

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
38	0	0	0	0

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Government and management are the primary sources of funding for the institutions' transparent and well-organized financial management system. The institution's goals and targets are the main emphasis of the resource mobilization policy, which also ensures accountability and openness. The harmonized Governing body makes sure that the funds are used in the best way possible to promote a learner-centered ecosystem.

- The Institution is centrally managed by Vinoba Bhave University.
- Funds are provided to meet the infrastructural requirements of the institution while starting new programmes and centers. The mode of payment is through treasury.
- The management provides financial supports to seminars/workshops/expert talks/Association activities/Faculty Development programmes.
- The extracurricular activities of the students are a major concern and adequate funds are provided

for Sports and Cultural activities.

- Scholarships to the deserving students.
- Financial Resources of the institution are
 - Tuition fee
 - State Government and UGC funds
 - Grants From individuals, philanthropists
 - College Development Fund
 - Alumni Contribution
 - Central development fund
- Government funds are optimally used for which it is sanctioned.
- Transparency and accountability is ensured by conducting an annual audit of the statements.

OPTIMUM UTILIZATION OF RESOURCES

Optimum utilization of resources basically involves the following steps:

- The available physical infrastructure is optimally utilized beyond regular college hours, to conduct remedial classes, co-curricular activities/extra-curricular activities, parent teacher meetings.
- The infrastructure of the institute is utilized as an examination centre for Government examinations/other competitive examinations.
- Funds are allocated according tunder different heads- namely Infrastructure maintenance, salaries of the staffs, research incentives, staff welfare, student welfare, budget for the various events such as annual day and national festivals etc.

Institution accounts are audited regularly, balance sheet and other financial statements are drawn annually. The Finance committee and the management reviews and passes the annual budget put forth in the committee meetings.

Adarsh College, Rajdhanwar

Internal Resources & Other's Grant Work

- 1.Rs 80,000/- White washing for building, boundary (under Internal Resource) a/c, "A" (2017-2018).
- 2.Rs 25,00,000/- Solar Installation & Computer Lab (2016-2017) Internal Resource a/c "A".
- 3.Rs 14,00000/- E-cafe – Internal Resource (2018-19) loan allocation by university.
- 4.Rs 14,49,760/- – 2016-2017 H.T.E & Skill Development Grant

- 1.Up-gradation of laboratory
- 2.Modernization of Library
- 3.Purchase of Equipment for computer cente

2017-2018

- 1.Rs 12,47,601/- Modernization of library
- 2.Rs 38,68,720/- up- gradation of laboratory
- 3.Rs 14,901/- Modernization of library (CBCS Book)
- 4.Digital Language Lab – Rs 37,50,000/- (37,47,629/-) RUSA Grant (2021-2022)

Payment of H.T.E & Skill grant is done through the treasury of Vinoba Bhave University for the college work.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The Internal Quality Assurance Cell (IQAC) has been established in the College on 02.09.2016 with the Principal as its chairman. Prof. Yugal Kishor Ray, HOD, English has been acting as IQAC Coordinator. Since then with other members taken from different fields such as Finance establishment, students and the local elected representatives. IQAC organizes periodical meetings to assess the states of the college in quality advancement. Future planes are discussed and finalized. The outcome of the meeting in term of the important suggestions are as follows- I.C.T. Classrooms, Library Automation, Availability of online form for admission.

IQAC also initiates for infrastructure such as – construction of new class rooms, setting up of LCD Projectors in different classrooms, organization of seminars and symposia, installation of language lab and construction of new building adjoining vacant place of the main campus. Recently Puneet Roy Memorial Lecture series has been initiated and some departments of the college has organized seminars. The IQAC is the basic system to review the quality of teaching and learning process of the college.

The performance of the students in the internal tests give the concrete idea to the teachers about the area where the students need help. Apart from this the feedback from the students about the teaching quality of the faculty members is another source for reviewing the teaching-learning process. The final result of the university examinations provides the real picture of the outcome of the teaching-learning process. IQAC also undertakes quality initiatives for the promotion of quality culture. In its recent meetings IQAC has taken some resolutions to construct some new buildings- G+4 and also to start some new courses such as – Diploma in Computer Application, Preparation of Sanitary Napkins Course. We are also planning to introduce some new courses such as B.B.A., B.Ed., Vedic Karmakand etc. The Career and placement Committee has been constituted. We have also started Career guidance through Remedial Coaching, UGC Scholarship for SC/ST/OBC Students. IQAC being the backbone of the college, views and watches all its activities from close quarter and passes necessary instruction from time to time so as to achieve the final goal of development.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)/ membership of international networks**
- 3.Participation in NIRF**
- 4.any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc**

Response: A. All of the above

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

Response:

Every Institution has its values and responsibilities towards the society. An institution stands for social coherence alone. Our Institution is not an exception to this general assumption. It has the social responsibility in the larger scale in the sense that it is located in the rural area where mostly deprived people live. The institution has taken various steps to promote gender equity keeping in view the provisions laid down in Article 14 of the Indian Constitution- "The State shall not deny to any person the equality before law and equal protection of law within the territory of India."

1. For promoting the cause of gender equity, we have recently organized a National Webinar on the concerning topic on dated 22/06/22.
2. Apart from celebrating days of National Importance such as Gandhi Jayanti, Ambedkar Jayanti, Netaji Jayanti, Independence Day, Republic Day, we also organize national and international commemorative days and events.
3. The N.S.S. Unit of the college has organized cultural event on 'International Women's Day' on 8th of March 2022 under the auspices of I.Q.A.C.
4. Some other events like Van Mahotsava, AIDS Day, Yoga Day and World Cycling Day have also been organized from time to time to mark the contribution of great personalities like Kanhaiyalal Maniklal Munshi, Chakraborty Rajgopalachari and the great saint of India Patanjali.
5. With the mission of making the students aware of the contributions of these great people, the IQAC and the NSS Unit of the college try their level best to organize the event.
6. The necessity of social responsibility became more evident during the Corona pandemic of the recent past. We have also initiated Digital Literacy Program for promotion of digital literacy in rural areas.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste

- 3. Water conservation
- 4. Green campus initiatives
- 5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Upload supporting document	View Document

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1. Green audit / Environment audit
- 2. Energy audit
- 3. Clean and green campus initiatives
- 4. Beyond the campus environmental promotion activities

Response: B. Any 3 of the above

File Description	Document
Upload supporting document	View Document

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

In the recent past, the focus of this institute has been on inclusive development with emphasis on Academic Sector, employment generation, low carbon footprints and technology innovation.

The new policy or agenda has unfolded the many features capturing the whole new narrative which become evident in past few years. There is even stronger emphasis on the growth of academic atmosphere, promoting entrepreneurship. There are immediate concerns that need short term and long term strategies for vigorously carrying forward for weaker sections of the society. There are sunrise opportunities for green energy, clean mobility system which hold immense potential for assisting sustainable development of the institution.

1. Giving added momentum to start a series called PUNIT ROY MEMORIAL LECTURE SERIES has been started in this institute for different department.
2. Vibrant and attractive cultural program was organized in the institute in last few years.
3. Many more seminars and symposium were organized in the college to enhance the knowledge and skills for our students.

4. Recently very attractive program like Farewell ceremony were celebrated by the college.
5. An initiative has been taken to develop a Botanical Garden in this premises under the supervision of a teacher. Many botanical plants like Ashwagandha, Sarpagandha, Amla, Lazwanti, Lemongrass, Methee neem, Neem, Sagwan, Satawar and other plants have been planted in this botanical garden for green and clean premises.
6. Owing to the pandemic-induced closure of institute, our students from rural areas and those from weaker sections, lost two years formal education. Therefore this institute is imparting supplementary teaching and building resilient mechanism for education delivery.
7. In the realm of vocational courses, in order to promote crucial thinking skills and give space for creativity, a mega proposal has been made.
8. Mega athlete event was organized on the tracks of stadium of this institute to promote the skill of sports and games.
9. The professional ethics and moral responsibility of Principal, teaching and non teaching staffs, students are well displayed at prominent places in the college to sensitize the stakeholders regarding their responsibilities.

File Description	Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

1. Eco-friendly Campus- The college being situated in lush-green atmosphere naturally makes the campus eco-friendly. In the college campus there are some species of medicinal plants such as Sandalwood (santalum album), Tulsi, Giloy, Neem (azadirachpa indica), Ashok (saraca asoca), Amla, Peepal (ficus religiosa). We pay particular attention for the preservation of above mentioned medicinal plants already available in the college campus. The night-guard is strictly warned for this. The college has big boundary and it protects them from woodcutters. Since the college is far from the populous area, so the eco-friendly environment remains well maintained. The students, the staff members and the teachers- all work in the eco-friendly environment. We are proceeding ahead to make the campus more eco-friendly and pollution free. We have enough scope for the preservation and conservation of eco-friendly campus.
2. Chamber Consultancy Hour- We have fixed chamber consultancy hour as a tool of improvement for the slow-learners. Students desirous of consulting the faculty members are encouraged. They go to the chamber of the concerned faculties without hesitation and their doubts are made clear after proper interaction. For students as well as the teachers, there is the compulsion of regular library

visit. Our library has a considerable stock of course books along with the reference books. So the teachers and the taughts are naturally benefitted by this practice. A register is well maintained in which the teachers and the students mention their time when they come in and go out. It will not be out of place to mention here that reading books serve for delight, for ornament and for ability. They delight a person when he is alone, beautifies his speech in company and help him to pass judgements. Hence some books are to be tasted, others to be swallowed and some few to be chewed and digested. We keep this idea of Frances Bacon always in our minds when we happen to be in the library and this is undoubtedly one of our best practices.

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Performance of the Institution in one area Distinctive to its Priority and Thrust

Adarsh College, Rajdhanwar was established with the vision of providing quality education at an affordable cost to the students of rural area especially the students coming from the weaker and marginalized section of the society. To achieve the motto of the institution- "Learning leads to excellence" the college has gone through various transformation over the years without compromising on the quality of the education.

In the words of Mahatma Gandhi "Literacy in itself is no education. Literacy is not the end of education or even the beginning. By education I mean an all-round drawing out of the best in the child and man body, mind body and spirit." Keeping in view the above statement teaching in the college is not only limited to academic curriculum but it also emphasizes that student become self-reliant and confident in this era of globalization.

Being the only college in Rajdhanwar we have also played a great role to maintain gender equity. The women of the surrounding villages who earlier could not get quality higher education have enrolled themselves both in undergraduate and postgraduate courses. The enrollment of the women students has seen a rapid increase in past few years. In line with "Beti Bachao, Beti Padhao" campaign of the central government we aim to achieve gender equality and remove all biases and discriminations.

The institution also spreads awareness among the students related to environmental degradation and sustainable living practices. We have created a waste management cell, sustainability and green campus cell and energy conservation cell. These cells help in conveying the message to the students to

practice sustainable living and generate minimum amount of end waste.

We also take the security of the students especially women students very seriously. Gender equity promoting cell has been created to deal with the cases of sexual harassment in a time bound manner and providing support service to the victim. The grievance redressal cell looks into any grievance lodged by the student without any bias. On the basis of judgement of the honorable Supreme Court of India, anti-ragging cell has been constituted. It makes the student aware about the ill effects of ragging and keeps a continuous watch over these unfortunate incidents.

Apart from providing education in undergraduate and postgraduate courses we also aim to help the students get a placement and become self-reliant. The dedicated placement cell helps in creating awareness among the students regarding the various carrier options and the demand of the job market. The students are encouraged to do various certification courses which will help them to gain an edge over other candidates. Various seminars, internship opportunity are provided to the students to help them better understand the job market. With the advent of new technologies, it has become imperative that students should be well versed in ICT tools. The college has a dedicated lab facility for the students to enhance their computer knowledge and know about the various projects and research which are being currently undertaken in different fields. We also took proactive steps during the COVID pandemic so that the students academics are not hindered. Various classes were organized on the different online platform to help the students not only in their academics but also make them aware about the importance of mental health.

To excel in this multidimensional world discipline and leadership quality is a very important aspect. Sports provide a great platform to develop one's character and instill leadership qualities. Various sports competitions are organized in the college which helps the student to understand the value of team work as well as to keep their mind and body in a great shape. We also believe in giving back to the society and as a result blood donation camp and charity event are organized regularly.

Adarsh college is an epitome of how a quality educational institute can change the face of rural India.

With its innovative techniques and ability to transform itself over the years it has always adapted to the needs and demand of this rapidly evolving world. The qualities like confidence, humility and self-esteem ingrained in our students during the college days will always inspire them to strive towards their goals and dreams. It is a proud legacy of the institution that we have not only produced good students but also good citizens of this great country.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

The college recently opened a FIRST AID ROOM for the students and staffs of the college, where the primary medical facility is provided to them. BP instrument, Glucometer, Hemoglobin test, weighing machine, wheel chair, and first aid kit is available. One physician has consented to be available once a week and one paramedical staff twice a week in the college premises. The college has an organised GYM. Girls hostel is also available, but there is no occupancy since its establishment as all the girls are local.

Concluding Remarks :

A view on the above mentioned topics in different heads make it crystal clear that our institution has the prime motive to translate the dream of the poor and the deprived into reality. Within a very short span of time, the institution has earned the reputation of being one of the premier institutions of co-education in rural areas and has catered to the academic and professional needs of the poor and the deprived ones. The college was inaugurated with the clear vision that it would pursue excellence and provide higher education to the people of this rural and backward area. And each day we proceed a step further in this direction. We aim at enriching the capacity of the students to learn and to lead with integrity and wisdom. We also try to install human values and a sense of responsibility towards the society, so that it may promote the synthesis of knowledge. Moreover the institution aims at empowering students through proper education- mental as well as physical. We ensure all round development of the students by promoting the cause of enhancing their implied talent irrespective of caste, class, sex, color and creed. We intent to make education an instrument of the entire being so that they can contribute to overall growth and progress of society, nation and mankind at large. With these missions in mind, the college proceeds ahead to become the pole star of success for the younger generations to come.